

College Effectiveness Committee

Agenda

July 25, 2018

2:00 p.m.

Vernon 425 and CCC 715

- Welcome
- Review of committee attendance

Vernon College Position	Member	Present	Not Present
Director of Institutional Effectiveness and SACSCOC Liaison	Betsy Harkey, Chair		
Dean of Administrative Services	Garry David		
Vice President of Instructional Services	Dr. Elizabeth Crandall		
Dean of Student Services	Jim Nordone		
Associate Dean of Instructional Services	Shana Drury		
Associate Dean of Student Services	Kristin Harris		
Division Chair - Communications, English Instructor	Joe Johnston		
Division Chair - Behavioral and Social Sciences, Government Instructor	Greg Fowler		
Division Chair- Information and Technology, Industrial Automation Instructor	Mark Holcomb		
Division Chair- Math and Science, Math Instructor	Paula Whitman		
Director of Admissions and Records	Amanda Raines		
Director of Continuing Education	Christina Feldman		
Director of Financial Aid	Melissa Elliott		
Director of Human Resources	Haven David		
Director of Institutional Advancement Executive Director, Vernon College Foundation	Michelle Alexander		
Recruiting Coordinator	Rachel White		
Institutional Support Specialist	Jim Binion		
Director of Library Services	Marian Grona		
Director of PASS Department/ Coordinator of Office for Students with Disabilities	Deana Lehman		
Director of Student Success Pathway	Criquett Lehman		
Early College Start Coordinator	Melissa Moore		
Marketing and Community Relations, Coordinator	Holly Scheller		
Instructional Design and Technology Coordinator, Faculty	Roxie Hill		

Student Information Software Coordinator	Ivy Harris		
Counselor	Clara Garza		
Counselor	Lindsey David		
Director of Quality Enhancement, Faculty Speech Instructor, and SACSCOC Leadership Team	Dr. Donnie Kirk		
Faculty Senate Representative, History Instructor	Jason Scheller		
Faculty, English Instructor	Misti Brock		
Coordinator of Instructional Assessment, Faculty Math Instructor	Dr. Brad Beauchamp		
Faculty Senate Representative, Biology Instructor	William Robertson		
SACSCOC Leadership Team and History Instructor	Bettye Hutchins		
Coordinator of Tutoring Center	Amber Hunsaker		
Business Office Manager	Mindi Flynn		
Student Billing Accountant	Christie Lehman		
Students			
Administrative Assistant/Director of Institutional Effectiveness	Anna Martin		
Administrative Assistant/Associate Dean of Instructional Services	Judy Ditmore		
Administrative Assistant/Human Resources – Physical Plant, Employees Forum Representative	Toni Jones		
Administrative Assistant/Instructional Services	Linda Haney		
Administrative Secretary to the President	Mary King		
Employees Forum Representative	Rosa Alaniz		
President, Athletics Representative and SACSCOC Leadership Team	Dr. Dusty Johnston		

- Approval of April 20, 2018 minutes. **(Exhibit A, Action Item)**
- Director of Institutional Effectiveness/SACSCOC Update:
 - Focused Report Update
 - Decennial Report
 - New Standards for Addendum
 - Focused Report
 - Document Directory
 - QEP
 - Institutional Summary Form
 - 2018-2019 Organizational Chart
 - 2017-2018 and 2018-2019 General Catalog
 - USB Instructions

-Host Committee – Criquett Lehman (On-site SACSCOC Team arrives October 22 and departs October 25)

- Planning Calendar

- Review and approve 2017-2018 Institutional Effectiveness Plans Final Summary (Exhibit B, Action Item)

- Review and approve 2018-2019 Annual Planning Calendar (Exhibit C, Action Item)

- Review and approve 2018-2019 Institutional Effectiveness Plans Summary (Exhibit D, Action Item)

- Vernon College Effectiveness Questionnaire – will be administered mid-August thru mid-September

- 2017-2018 Annual Action Plan Final Summaries – due late September

- Fall meetings –September 28, October 19 (Friday before On-site visit), November 30, and December electronic

- Thank you and Adjournment